

## **Job Posting Announcement**

Posting Date: 06/24/2015

Closing Date: until filled

**Title:** Full Time Airport Maintenance Tech I

**Starting Salary:** \$15.99

### **Description of the Work:**

Essential Duties and Responsibilities include but are not limited to the following:

#### **Weekly Maintenance**

- Airfield lighting checks and completion of replacement(s) and/or repairs as needed
- Pilot-controlled lighting inspections and completion of minor repairs as needed
- Runway and taxiway inspections and emergency repair as needed
- Daily runway condition and Foreign Object Debris (FOD) inspections
- Daily road inspection and emergency repair as needed.

#### **Monthly Maintenance**

- Complete maintenance on approach lighting (PAPI's)
- Complete inspection and maintenance of the airfield safety area including grading in and around runways, taxiways and drainage areas
- Inspect runways, taxiways, aprons, ramps, and access roads with subsequent repairs completed as required which may include crack sealing, concrete patching/replacement, etc. (including access road to FAA remote Communications Facility)
- Mow/weed eat around lighting, signage, and terminal building
- Herbicide/pesticide applications around fencing and airfield lighting
- Change Terminal air conditioning filters .

#### **Routine Services (as needed)**

- Provide continuous coverage for setup and operation of runway closure lighting signs as well as taxiway closures; perform daily inspections (conducted at least twice per day) during operation of runway closure signage and emergency airfield maintenance activities
- Ensure services are coordinated with the FAA, utilizing required communication procedures and coordination and/or reporting activities with Flight Services. Notice to Airmen (NOTAM's) will be generated and closed as required.
- Monitor aircraft frequencies and communicate as needed during all activities in the flight areas
- Provide minor facility repair to those facilities owned and operated by the Owners (i.e., T-hangars, terminal, gates, etc.)

- Provide escort, required notices, and communications for outside contractors performing services to the Airport, including oversight of contractors performing repairs to leased facilities
- Apply ant pesticide as directed and needed
- Maintenance on all gates as required
- Perform any projects as directed by the Airport Manager
- Provide all routine maintenance to Terminal building
- Small equipment maintenance

**Additional Services (as needed)**

- Provide signage for airport as required
- Replace boards on Localizer antenna fence as needed
- Set barricades and monitor/add water as needed
- Paint segmented circle and AWOS antenna
- Build and install “End of Taxiway” markers as may be required
- Place and remove signs for new construction as needed
- Replace “delineators” on Airport Loop as needed
- Replace windsocks as needed
- Provide spot mowing as needed
- Manage Storm Water Pollution Prevention Plan (SWPPP)
- On-Call services as required

**Building Maintenance and Custodial Services**

- Provide routine building maintenance such as change light bulbs, routine custodial services for the Airport Manger’s and administrative support office and conference room

**Special Requirements:**

Valid Texas Driver License  
 Certification for Herbicide/Pesticide  
 Certification for PAPI’s

In addition, perform related duties as requested by the Airport Manager and/or Airport Board.

**Application Information: An Application must be completed for each position. No résumé’s accepted in lieu of an application form.**

Applications must be submitted to the Kerrville/Kerr County Airport, Airport Manager’s Office, 1877 Airport Loop, Kerrville, TX 78028 Monday through Friday between the hours of 8:30am and 2:30pm.

**Kerrville/Kerr County Airport is an Equal Opportunity Employer. A background check will be required of finalist. New or Rehire potential employees will be required to provide documentary proof of their eligibility for employment. Kerrville/ Kerr County Airport is a public employer; therefore, all applications are public information.**