

AGENDA  
KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD  
MONDAY, SEPTEMBER 21, 2009, 3:30 p.m.  
AIRPORT TERMINAL CONFERENCE ROOM  
1877 AIRPORT LOOP ROAD, KERRVILLE, TEXAS

**CALL TO ORDER**

**1. VISITORS FORUM:**

At this time, any person with business not scheduled on the agenda may speak to the airport board. No deliberation or action can be taken on these items because the Open Meetings Act requires an item be posted on an agenda 72 hours before the meeting. Visitors are asked to limit presentations to three minutes.

**2. CONSIDERATION AND POSSIBLE ACTION:**

- 2A. Approve the minutes of the August 10, 2009 Airport Board meeting Pg. 1
- 2B. Monthly Financials (Josh Selleck) Pg. 4
- 2C. Approve Resolution for the Airport Master Plan Update (Bruce McKenzie)
- 2D. Asphalt Seal (Cold-Tar Seal), crack sealing and Re-striping of runway 12/30 via RAMP Grant (Bruce McKenzie)
- 2E. Airport Minimum Standards as related to new construction (Bruce McKenzie)
- 2F. Annexation of Stokes property (Josh Selleck)
- 2G. Proposed T-Hangar Construction (Steve King)
- 2H. New Airport Board Member Selection Process. Possible interview and vote on new Airport Board member candidate (Steve King – Executive Session)
- 2I. Strategic Plan Review – Interim Management Services Contract (Steve King)

**3. INFORMATION AND DISCUSSION:**

- 3A. Phase I and II Drainage/Taxiway relocation
- 3B. MAPA Fly-In/Conference

**4. EXECUTIVE SESSION:**

The Kerrville-Kerr County Joint Airport Board reserves the right to discuss any of the above items in executive closed session if they meet the qualifications in Sections 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel matters), 551.075, 551.076 (deliberation regarding security devices) or 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Government Code of the State of Texas.

**5. ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION**

**6. ADJOURNMENT**

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The facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this event. Please contact the City Secretary's Office at 830-257-8000 for further information.

I do hereby certify that this notice of meeting was posted on the bulletin board at the City Hall of the City of Kerrville, Texas, and said notice was posted on the following date and time: \_\_\_\_\_ at \_\_\_\_\_ and remained posted continuously for at least 72 hours preceding the scheduled time of the meeting.

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City Secretary, City of Kerrville, Texas

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## **DRAFT**

### **KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD MINUTES OF A REGULAR MEETING**

**KERRVILLE, TEXAS  
AUGUST 10, 2009**

On Monday, August 10, 2009, a regular meeting of the Board Members of the Kerrville-Kerr County Joint Airport Board was called to order at 3:34 p.m. by Stephen King, President, at the Airport Terminal, Louis Schreiner Field, Kerrville, Texas.

#### **Members Present:**

Stephen W. King, President  
Mark Cowden  
Tom Moser

#### **Members Absent:**

Fred Vogt, Vice President

#### **Airport Board Staff Present:**

Bruce McKenzie, Airport Manager

#### **City Staff Present:**

Kristine Ondrias, Director of General Services  
Josh Selleck, Director of Finance  
Charlie Hastings, Director of Public Works  
Mike Wellborn, City Engineer  
Dorothy Miller, Secretary, General Services

### **CALL TO ORDER**

#### **2. CONSIDERATION AND POSSIBLE ACTION:**

- 2A. Approve the minutes of the July 8, 2009 Airport Board meeting  
Mr. Cowden moved to approve the minutes of July 8<sup>th</sup>; motion was seconded by Mr. Moser and passed 3-0.
- 2B. Monthly Financials (Josh Selleck)  
Mr. Selleck discussed the Airport's monthly financials. Revenues for this period were \$34,228 primarily being intergovernmental transfers for a year-to-date revenue of \$425,884. Expenditures for this period were \$40,534. Items noted as being over budget will be offset by Other Expenses, line item 47-800-410, Contingency.
- 2C. Review and discussion of monthly financial reporting format, including balance sheets and cash reconciliation reports (Josh Selleck)  
Mr. Selleck distributed Airport Financials Balance Sheet, Statement of Revenues, Expenses and Changes in Fund Net Assets, and Airport Capital Improvement Projects and discussed. Mr. Selleck explained the differences between the cash balance in the Airport operating fund and the available cash balance as well as the unexpended balance from prior projects that is available for other projects. Commissioner Letz suggested holding a workshop to discuss how reserve funds are handled and how the interlocal agreement works. Mr. Selleck stated the sheets distributed will be included in the Board's monthly agenda packet. Mr. King moved to approve the monthly financials for item 2B and 2C; motion seconded by Mr. Moser and passed 3-0.
- 2D. Site Plan Cost for Possible T-Hangar Construction (Mike Wellborn)  
Mr. Wellborn provided the Board a large copy of the site plan for their review and discussion.

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- 2E. **Mike Bridges Request for Shade Hangar (Bruce McKenzie)**  
Mr. McKenzie reported Mr. Bridges' desire to build a shade hangar near the entrance road. Mr. McKenzie stated he explained to Mr. Bridges such a structure would need to be approved by the City and be engineered. Mr. King stated the need to review the minimum standards for building hangars and moved to table the discussion of item 2E until next month; motion was seconded by Mr. Moser and passed 3-0.
- 2F. **Update on Water Line Engineering (Charlie Hastings)**  
Mr. Hastings reported that BWR had been hired to do the engineering for this project and gave a brief review to-date. Mr. Hastings stated the engineers have completed their surveying and preliminary alignment and discussed the three options that were looked at. Mr. Scott Wetzel of BWR distributed a Fire Water Flow Enhancements project review and discussed the three options reviewed, stating options 1 and 2 were not feasible. He also stated cost estimates were based on preliminary information and do not include engineering. Mr. Wetzel distributed preliminary designs to Board members for review. Mr. McKenzie stated he will inquire as to whether or not this project qualifies under TxDOT per the request of Commissioner Letz. Mr. Moser moved to proceed with option 3 as presented; motion seconded by Mr. Moser and passed 3-0.
- 2G. **Strategic Plan Review (Stephen King/Tom Moser)**  
Mr. Moser distributed a strategic plan handout entitled, "Having a Positive Image of the Airport". Mr. Moser reported no input had been received from last month's discussion and therefore declared this item of the strategic plan to be complete. Mr. Moser stated each month a new strategic plan item will be presented to allow Board input and comments and the following month the item will be finalized. Next month's strategic plan discussion will be interim management service contract.
- 2H. **Search for new Airport Board Member (Executive Session, Stephen King)**  
Mr. King stated this item will be discussed during executive session.
- 2I. **Interim Management Services Agreement (Mark Cowden)**  
Mr. Cowden distributed to Board members the Interim Management Services Agreement contract and a list of services and possible stand alone services. Mr. Cowden will discuss the contract with Mr. McKenzie and Mr. King and discuss at next month's meeting.
- 2J. **Discuss Airport development and funding sources between City and County (Stephen King)**  
Mr. King requested an update on the airport portion of the meeting held between County Commissioners and City Council. Commissioner Letz stated the meeting consisted of discussion regarding funding for capital items and explained how the County would like to fund CIPs. Mr. Selleck discussed the City's funding ideas. Commissioner Letz suggested accelerating all projects to 2010 (t-hangars, new taxiways, etc.) and prioritize projects in case full funding is not attainable.
- 3. INFORMATION AND DISCUSSION:**
- 3A. **Phase I Taxiway/Drainage Update**  
Mr. McKenzie stated Phase I is complete pending some minor finish-ups. Mr. McKenzie reported the funding process for Phase II is also complete, therefore the project will move forward. Advertisements for bids will begin August 16 followed by a pre-bid meeting August 26 and the bid opening on September 9.

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- 3B. **Update on Taxiway/Runway Sealing**  
Mr. McKenzie reported the pavement sealing of Runway 03/21, Taxiway Foxtrot and parallel Taxiway Alpha is complete. The tentative schedule is to re-stripe runway and taxiways beginning August 13<sup>th</sup>.

4. **EXECUTIVE SESSION:**

The Kerrville-Kerr County Joint Airport Board reserves the right to discuss any of the above items in executive closed session if they meet the qualifications in Sections 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel matters), 551.075, 551.076 (deliberation regarding security devices) or 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Government Code of the State of Texas.

5. **ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION**

No action was taken during the executive session.

6. **ADJOURNMENT**

Mr. Cowden moved to adjourn the meeting; motion was seconded by Mr. Moser and passed 3-0. Meeting adjourned at 5:47p.m.

APPROVED: \_\_\_\_\_

\_\_\_\_\_  
Stephen King, President

\_\_\_\_\_  
Dorothy Miller, Recording Secretary

**Airport Financials  
Balance Sheet  
for July 31, 2009**

<b>ASSETS</b>	
Cash and cash equivalents	201,955.87
Land Leases Receivable	15,017.52
T-Hanger Lease Receivable	13,250.00
Terminal Lease Receivable	<u>13,643.27</u>
<b>TOTAL ASSETS</b>	<b>243,866.66</b>
 <b>LIABILITIES AND FUND BALANCES</b>	
Accounts Payable Pending	(15.27)
Terminal Deposits	1,400.00
T-Hanger Deposits	2,400.00
Storage Desposits	100.00
Deferred Revenue - Leases	15,127.65
Deferred Revenue - T-Hangers	13,250.00
Deferred Revenue - Terminal	<u>13,533.14</u>
<b>Total Liabilities</b>	<b>45,795.52</b>
 <b>Fund Balances</b>	
Reserved for:	
Airport Manager Severance	43,182
Capital Replacement Reserve	<u>2,493</u>
<b>Total Fund Balances</b>	<b>45,675.00</b>
 <b>TOTAL LIABILITIES AND FUND BALANCES</b>	 <b>91,470.52</b>
 <b>Available Cash Balance as of 7/31/09</b>	 <b>152,396.14</b>

**CITY OF KERRVILLE  
AIRPORT FINANCIALS  
Statement of Revenues, Expenses and Changes in Fund Net Assets**

<b>Cash Balance as of 7/1/09</b>		<b>\$ 207,898</b>
<b>Revenues:</b>		
Intergovernmental Revenue	31,167	
Interest and Miscellaneous	18,481	
		49,648
<b>Expenses:</b>		
Personnel	1,357	
Supplies	1,302	
Maintenance	5,852	
Services	41,287	
Other Expenses	-	
Transfers Out	4,196	
Terminal Expenses	1,596	
<b>Total Expenses</b>		<b>(55,590)</b>
<b>Ending Cash Balance as of 7/31/09</b>		<b>201,956</b>
<b>Reserve Fund Balances</b>		
Airport Manager Severance	43,182	
Capital Replacement Reserve	2,493	
Other Liabilities	3,885	
<b>Total Reserve Fund Balance</b>		<b>(49,560)</b>
<b>Available Cash Balance as of 7/31/09</b>		<b>152,396</b>

## Airport Capital Improvement Projects - Fund 74

#	Project Name	Project Budget	Funding Sources				Project Funded Balance	Project Y-T-D Expense	Project Cash Balance	
			Airport Fund	EIC Fund	Other Funds	Grants				TXDOT
A03	Relocate 12/30 Taxiway	931,457.00	388,917.00	542,540.00			931,457.00	676,093.00	255,364.00	
A08	2007 RAMP Grant	100,000.00	28,180.87			27,455.87	55,636.74	55,636.74	0.00	
A16	Airport Water Line	495,000.00	75,000.00				75,000.00	0.00	75,000.00	
A17	2009 RAMP	50,000.00					29,166.62		29,166.62	
		1,576,457.00					987,093.74	731,729.74	359,530.62	
Cash Balance Fund 74 on: 7/31/09									515,139.62	
									Difference	155,609.00

CITY OF KERRVILLE  
FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2009

47 -AIRPORT FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACT & EN C	% OF BUDGET	BUDGET BALANCE
<u>INTERGOVERNMENTAL REVENUE</u>					
47-6306 TXDOT-REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
47-6322 KERR COUNTY - PROJECT MATCH	100,000.00	2,083.33	22,916.63	22.92	77,083.37
47-6347 KERR COUNTY - CONTRIBUTION	162,000.00	13,500.00	148,500.01	91.67	13,499.99
47-6361 CITY - PROJECT MATCH	100,000.00	2,083.33	20,833.30	20.83	79,166.70
47-6362 CITY - CONTRIBUTION	<u>162,000.00</u>	<u>13,500.00</u>	<u>135,000.00</u>	<u>83.33</u>	<u>27,000.00</u>
TOTAL INTERGOVERNMENTAL R	524,000.00	31,166.66	327,249.94	62.45	196,750.06
<u>INTEREST AND MISCELLANEOU</u>					
47-6901 LEASES	128,050.00	10,743.64	77,928.01	60.86	50,121.99
47-6902 FUEL FLOW FEES	36,000.00	3,776.04	26,851.68	74.59	9,148.32
47-6903 TERMINAL LEASE	13,145.00	598.50	11,093.33	84.39	2,051.67
47-6904 T-HANGAR LEASE	44,000.00	2,250.00	33,987.50	77.24	10,012.50
47-6905 VEHICLE RENT-SURCHARGE	3,500.00	354.92	2,499.35	71.41	1,000.65
47-6906 STORAGE RENTAL	1,300.00	660.00	660.00	50.77	640.00
47-6908 DAILY RENT T- HANGAR	0.00	0.00	0.00	0.00	0.00
47-6911 INTEREST REVENUE	7,000.00	98.54	2,420.81	34.58	4,579.19
47-6989 MISCELLANEOUS REVENUE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL INTEREST AND MISCEL	232,995.00	18,481.64	155,440.68	66.71	77,554.32
<u>TRANSFERS IN</u>					
47-7001 TRANSFER - GENERAL	0.00	0.00	0.00	0.00	0.00
47-7040 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
47-7070 TRANSFER IN	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
*** TOTAL REVENUES ***	756,995.00	49,648.30	482,690.62	63.76	274,304.38

CITY OF KERRVILLE  
FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2009

47 -AIRPORT FUND  
00-NON-DEPARTMENTAL  
DEPARTMENT EXPENSES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACT & EN C	% OF BUDGET	BUDGET BALANCE
<b>PERSONNEL</b>					
47-800-001	SALARIES AND WAGES	0.00	0.00	0.00	0.00
47-800-002	OVERTIME	0.00	0.00	0.00	0.00
47-800-003	TEMPORARY EMPLOYEE	0.00	0.00	0.00	0.00
47-800-004	LONGIVITY	0.00	0.00	0.00	0.00
47-800-005	SOCIAL SECURITY	0.00	0.00	0.00	0.00
47-800-006	RETIREMENT	0.00	0.00	0.00	0.00
47-800-007	GROUP INSURANCE	0.00	0.00	0.00	0.00
47-800-008	WORKER'S COMPENSATION	0.00	0.00	0.00	0.00
47-800-010	PROFESSIONAL DEVELOPMENT	0.00	1,290.16	5,839.48	( 5,839.48)
47-800-011	LOCAL MEETING EXPENSE	0.00	66.69	66.69	( 66.69)
	TOTAL PERSONNEL	0.00	1,356.85	5,906.17	( 5,906.17)
<b>SUPPLIES</b>					
47-800-101	OFFICE SUPPLIES	1,540.00	1,016.92	2,596.39	( 1,056.39)
47-800-102	SMALL TOOLS AND EQUIPMENT	700.00	0.00	401.30	298.70
47-800-103	CHEMICAL AND MEDICAL SUPP	4,000.00	0.00	2,515.76	1,484.24
47-800-104	FUEL AND OIL SUPPLIES	0.00	53.50	438.17	( 438.17)
47-800-105	FOOD SUPPLIES	400.00	0.00	( 217.36)	54.34-
47-800-106	JANITORIAL SUPPLIES	800.00	206.50	1,410.84	( 610.84)
47-800-110	POSTAGE/UPS/FED-EX	750.00	25.17	115.07	634.93
47-800-111	COMPUTER UPGRADE	0.00	0.00	0.00	0.00
47-800-112	COMPUTER SOFTWARE PURCHAS	0.00	0.00	0.00	0.00
47-800-132	SOD, SEED, PLANTING	0.00	0.00	0.00	0.00
	TOTAL SUPPLIES	8,190.00	1,302.09	7,260.17	88.65 929.83
<b>MAINTENANCE</b>					
47-800-201	LAND	45,500.00	5,427.00	22,992.13	50.53 22,507.87
47-800-202	BUILDINGS AND STRUCTURES	34,000.00	288.00	10,315.94	30.34 23,684.06
47-800-203	MAINTENANCE - CITY GARAGE	0.00	0.00	0.00	0.00
47-800-204	PARTS @ CITY GARAGE	0.00	0.00	653.91	( 653.91)
47-800-205	OFFICE EQUIPMENT	1,680.00	137.20	1,385.12	82.45 294.88
47-800-206	INSTRUMENTS AND APPARATUS	16,600.00	0.00	8,325.74	50.16 8,274.26
47-800-207	STREETS	0.00	0.00	0.00	0.00
47-800-208	TRAFFIC CONTROL DEVICES	100.00	0.00	( 658.98)	658.98- 758.98
47-800-209	TAXIWAYS/RUNWAYS	0.00	0.00	0.00	0.00
47-800-212	REPAIRS-NOT CITY GARAGE	0.00	0.00	286.02	( 286.02)
47-800-214	RAMP GRANT MATCH	0.00	0.00	0.00	0.00
	TOTAL MAINTENANCE	97,880.00	5,852.20	43,299.88	44.24 54,580.12
<b>SERVICES</b>					
47-800-301	PHONE SERVICE	1,068.00	0.00	441.62	41.35 626.38
47-800-302	LIGHT AND POWER	9,500.00	896.21	5,818.05	61.24 3,681.95
47-800-303	NATURAL GAS	0.00	0.00	1,628.25	( 1,628.25)
47-800-304	WATER & SEWER	750.00	29.05	340.17	45.36 409.83
47-800-305	LEGAL SERVICE	0.00	0.00	0.00	0.00
47-800-306	SPECIAL SERVICES	30,000.00	0.00	4,438.37	14.79 25,561.63
47-800-307	INSURANCE	12,000.00	0.00	0.00	0.00 12,000.00

CITY OF KERRVILLE  
 FINANCIAL STATEMENT  
 AS OF: JULY 31ST, 2009

47 -AIRPORT FUND  
 00-NON-DEPARTMENTAL  
 DEPARTMENT EXPENSES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACT & EN C	% OF BUDGET	BUDGET BALANCE
47-800-311 NETWORK SERVICES	1,300.00	0.00	0.00	0.00	1,300.00
47-800-313 HIRE OF EQUIPMENT	3,100.00	0.00	1,143.37	36.88	1,956.63
47-800-316 ADVERTISING	1,000.00	0.00	0.00	0.00	1,000.00
47-800-347 MANAGEMENT CONTRACT	353,851.35	20,916.66	226,484.46	64.01	127,366.89
47-800-347-01 REIMBURSE COUNTY - EMP CO	0.00	19,445.54	86,441.75	0.00	( 86,441.75)
47-800-348 OUTSOURCED SERVICES	0.00	0.00	0.00	0.00	0.00
47-800-350 CONTINGENCY-OUTSOURCED SE	0.00	0.00	0.00	0.00	0.00
TOTAL SERVICES	412,569.35	41,287.46	326,736.04	79.20	85,833.31

OTHER EXPENSES

47-800-401 CERITIFICATES, AWARDS, ETC	0.00	0.00	585.72	0.00	( 585.72)
47-800-402 DUES AND SUBSCRIPTIONS	0.00	0.00	131.40	0.00	( 131.40)
47-800-405 OTHER CHARGES	4,800.00	0.00	2,665.00	55.52	2,135.00
47-800-410 CONTINGENCY	15,000.00	0.00	0.00	0.00	15,000.00
47-800-430 DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00
47-800-435 OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00
47-800-460 RESERVE FOR CAPITAL ASSET	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	19,800.00	0.00	3,382.12	17.08	16,417.88

CAPITAL OUTLAY

47-800-501 LAND	0.00	0.00	0.00	0.00	0.00
47-800-502 BUILDINGS AND STRUCTURES	0.00	0.00	0.00	0.00	0.00
47-800-503 MOTOR VEHICLE	0.00	0.00	0.00	0.00	0.00
47-800-505 OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
47-800-506 INSTRUMENTS AND APPARATUS	0.00	0.00	0.00	0.00	0.00
47-800-508 TRAFFIC CONTROL DEVICES	0.00	0.00	0.00	0.00	0.00
47-800-510 WATER SYSTEM IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
47-800-513 GRANT MATCH	0.00	0.00	0.00	0.00	0.00
47-800-514 DRAINAGE IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
47-800-515 GRANT MATCH T-HANGAR 2001	0.00	0.00	0.00	0.00	0.00
47-800-516 TXDOT REIMBURSE 2000-2001	0.00	0.00	0.00	0.00	0.00
47-800-517 CITY T-HANGAR 2001	0.00	0.00	0.00	0.00	0.00
47-800-518 KERR COUNTY T-HANGAR 2001	0.00	0.00	0.00	0.00	0.00
47-800-519 GRANT MATCH LIGHTING IMPR	0.00	0.00	0.00	0.00	0.00
47-800-520 TXDOT REIMBURSEMENT LIGHT	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00

TRANSFERS OUT

47-800-901 TRANSFER - GENERAL	0.00	0.00	0.00	0.00	0.00
47-800-902 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
47-800-918 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
47-800-928 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
47-800-940 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
47-800-942 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
47-800-970 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
47-800-974 TRANSFER OUT - AIRPORT CA	275,000.00	4,166.67	116,666.70	42.42	158,333.30
47-800-975 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
47-800-990 TRANSFER - INSURANCE	350.00	29.17	291.70	83.34	58.30
TOTAL TRANSFERS OUT	275,350.00	4,195.84	116,958.40	42.48	158,391.60

CITY OF KERRVILLE  
FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2009

47 -AIRPORT FUND  
00-NON-DEPARTMENTAL  
DEPARTMENT EXPENSES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACT & EN C	% OF BUDGET	BUDGET BALANCE
TOTAL 00-NON-DEPARTMENTAL	813,789.35	53,994.44	503,542.78	61.88	310,246.57

CITY OF KERRVILLE  
 FINANCIAL STATEMENT  
 AS OF: JULY 31ST, 2009

47 -AIRPORT FUND  
 01-TERMINAL  
 DEPARTMENT EXPENSES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACT & EN C	% OF BUDGET	BUDGET BALANCE
<b>SUPPLIES</b>					
47-801-118	SIGN MATERIALS AND SUPPLI	0.00	0.00	0.00	0.00
	TOTAL SUPPLIES	0.00	0.00	0.00	0.00
<b>SERVICES</b>					
47-801-301	PHONE SERVICE	900.00	224.31	612.75	287.25
47-801-302	LIGHT & POWER	9,600.00	973.53	6,742.46	2,857.54
47-801-303	PROPANE GAS	7,200.00	0.00	825.00	6,375.00
47-801-304	WATER & SEWER	1,800.00	398.22	2,475.22	(675.22)
	TOTAL SERVICES	19,500.00	1,596.06	10,655.43	8,844.57
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TOTAL 01-TERMINAL	19,500.00	1,596.06	10,655.43	54.64	8,844.57
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*** TOTAL EXPENSES ***	833,289.35	55,590.50	514,198.21	61.71	319,091.14

**Airport Financials  
Balance Sheet  
for August 31, 2009**

<b>ASSETS</b>	
Cash and cash equivalents	220,308.47
Land Leases Receivable	8,988.29
T-Hanger Lease Receivable	7,400.00
Terminal Lease Receivable	12,189.06
Storage Lease Receivable	<u>(660.00)</u>
<b>TOTAL ASSETS</b>	<b>248,225.82</b>
 <b>LIABILITIES AND FUND BALANCES</b>	
Accounts Payable Pending	0.20
Terminal Deposits	1,400.00
T-Hanger Deposits	2,400.00
Storage Deposits	100.00
Deferred Revenue - Leases	9,098.42
Deferred Revenue - T-Hangers	7,400.00
Deferred Revenue - Terminal	12,078.93
Deferred T-Hanger Storage	<u>(660.00)</u>
Total Liabilities	31,817.55
 Fund Balances	
Reserved for:	
Airport Manager Severance	43,182
Capital Replacement Reserve	<u>2,493</u>
Total Fund Balances	45,675.00
 <b>TOTAL LIABILITIES AND FUND BALANCES</b>	 <b>77,492.55</b>
 Available Cash Balance as of 8/31/09	 170,733.27

**CITY OF KERRVILLE  
AIRPORT FINANCIALS  
Statement of Revenues, Expenses and Changes in Fund Net Assets**

<b>Cash Balance as of 8/1/09</b>	<b>\$</b>	<b>201,956</b>
<b>Revenues:</b>		
Intergovernmental Revenue	106,167	
Interest and Miscellaneous	17,140	
	123,307	123,307
<b>Expenses:</b>		
Personnel	-	
Supplies	642	
Maintenance	2,846	
Services	21,697	
Other Expenses	44	
Transfers Out	79,196	
Terminal Expenses	530	
<b>Total Expenses</b>	(104,955)	(104,955)
<b>Ending Cash Balance as of 8/31/09</b>		<b>220,308</b>
<b>Reserve Fund Balances</b>		
Airport Manager Severance	43,182	
Capital Replacement Reserve	2,493	
Other Liabilities	3,900	
<b>Total Reserve Fund Balance</b>	(49,575)	(49,575)
<b>Available Cash Balance as of 8/31/09</b>		<b>170,733</b>

## Airport Capital Improvement Projects - Fund 74

#	Project Name	Project Budget	Funding Sources				Project Funded Balance	Project L-T-D Expense	Project Cash Balance	
			Airport Fund	EIC Fund	Other Funds	Grants				TXDOT
A03	Relocate 12/30 Taxiway	1,081,457.00	388,917.00	542,540.00	75,000.00			1,006,457.00	797,591.09	208,865.91
A16	Airport Water Line	495,000.00	75,000.00					75,000.00	0.00	75,000.00
A17	2009 RAMP	100,000.00	45,833.26					45,833.26	49,678.00	-3,844.74
		1,676,457.00						1,006,457.00	797,591.09	280,021.17
Fund 74 Cash Balance on: 8/31/09										429,528.00
Unallocated Cash Balance										149,506.83

CITY OF KERRVILLE  
FINANCIAL STATEMENT  
AS OF: AUGUST 31ST, 2009

47 -AIRPORT FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACT & EN C	% OF BUDGET	BUDGET BALANCE
<u>INTERGOVERNMENTAL REVENUE</u>					
47-6306 TXDOT-REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
47-6322 KERR COUNTY - PROJECT MATCH	100,000.00	2,083.36	24,999.99	25.00	75,000.01
47-6347 KERR COUNTY - CONTRIBUTION	162,000.00	13,500.00	162,000.01	100.00	( 0.01)
47-6361 CITY - PROJECT MATCH	100,000.00	77,083.33	97,916.63	97.92	2,083.37
47-6362 CITY - CONTRIBUTION	<u>162,000.00</u>	<u>13,500.00</u>	<u>148,500.00</u>	<u>91.67</u>	<u>13,500.00</u>
TOTAL INTERGOVERNMENTAL R	524,000.00	106,166.69	433,416.63	82.71	90,583.37
<u>INTEREST AND MISCELLANEOU</u>					
47-6901 LEASES	128,050.00	6,029.23	83,957.24	65.57	44,092.76
47-6902 FUEL FLOW FEES	36,000.00	2,711.16	29,562.84	82.12	6,437.16
47-6903 TERMINAL LEASE	13,145.00	1,454.21	12,547.54	95.45	597.46
47-6904 T-HANGAR LEASE	44,000.00	5,850.00	39,837.50	90.54	4,162.50
47-6905 VEHICLE RENT-SURCHARGE	3,500.00	336.90	2,836.25	81.04	663.75
47-6906 STORAGE RENTAL	1,300.00	660.00	1,320.00	101.54	( 20.00)
47-6908 DAILY RENT T- HANGAR	0.00	0.00	0.00	0.00	0.00
47-6911 INTEREST REVENUE	7,000.00	98.73	2,519.54	35.99	4,480.46
47-6989 MISCELLANEOUS REVENUE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL INTEREST AND MISCEL	232,995.00	17,140.23	172,580.91	74.07	60,414.09
<u>TRANSFERS IN</u>					
47-7001 TRANSFER - GENERAL	0.00	0.00	0.00	0.00	0.00
47-7040 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
47-7070 TRANSFER IN	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
*** TOTAL REVENUES ***	756,995.00	123,306.92	605,997.54	80.05	150,997.46

CITY OF KERRVILLE  
FINANCIAL STATEMENT  
AS OF: AUGUST 31ST, 2009

47 -AIRPORT FUND  
00-NON-DEPARTMENTAL  
DEPARTMENT EXPENSES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACT & EN C	% OF BUDGET	BUDGET BALANCE
<b>PERSONNEL</b>					
47-800-001	SALARIES AND WAGES	0.00	0.00	0.00	0.00
47-800-002	OVERTIME	0.00	0.00	0.00	0.00
47-800-003	TEMPORARY EMPLOYEE	0.00	0.00	0.00	0.00
47-800-004	LONGIVITY	0.00	0.00	0.00	0.00
47-800-005	SOCIAL SECURITY	0.00	0.00	0.00	0.00
47-800-006	RETIREMENT	0.00	0.00	0.00	0.00
47-800-007	GROUP INSURANCE	0.00	0.00	0.00	0.00
47-800-008	WORKER'S COMPENSATION	0.00	0.00	0.00	0.00
47-800-010	PROFESSIONAL DEVELOPMENT	0.00	0.00	5,839.48	0.00 ( 5,839.48)
47-800-011	LOCAL MEETING EXPENSE	0.00	0.00	66.69	0.00 ( 66.69)
	TOTAL PERSONNEL	0.00	0.00	5,906.17	0.00 ( 5,906.17)
<b>SUPPLIES</b>					
47-800-101	OFFICE SUPPLIES	1,540.00	189.96	2,786.35	180.93 ( 1,246.35)
47-800-102	SMALL TOOLS AND EQUIPMENT	700.00	0.00	401.30	57.33 298.70
47-800-103	CHEMICAL AND MEDICAL SUPP	4,000.00	0.00	2,515.76	62.89 1,484.24
47-800-104	FUEL AND OIL SUPPLIES	0.00	0.00	438.17	0.00 ( 438.17)
47-800-105	FOOD SUPPLIES	400.00	0.00	( 217.36)	54.34- 617.36
47-800-106	JANITORIAL SUPPLIES	800.00	451.50	1,732.14	216.52 ( 932.14)
47-800-110	POSTAGE/UPS/FED-EX	750.00	15.47	130.54	17.41 619.46
47-800-111	COMPUTER UPGRADE	0.00	0.00	0.00	0.00 0.00
47-800-112	COMPUTER SOFTWARE PURCHAS	0.00	0.00	0.00	0.00 0.00
47-800-132	SOD, SEED, PLANTING	0.00	0.00	0.00	0.00 0.00
	TOTAL SUPPLIES	8,190.00	656.93	7,786.90	95.08 403.10
<b>MAINTENANCE</b>					
47-800-201	LAND	45,500.00	0.00	22,992.13	50.53 22,507.87
47-800-202	BUILDINGS AND STRUCTURES	34,000.00	2,845.66	13,161.60	38.71 20,838.40
47-800-203	MAINTENANCE - CITY GARAGE	0.00	0.00	0.00	0.00 0.00
47-800-204	PARTS @ CITY GARAGE	0.00	0.00	653.91	0.00 ( 653.91)
47-800-205	OFFICE EQUIPMENT	1,680.00	0.00	1,385.12	82.45 294.88
47-800-206	INSTRUMENTS AND APPARATUS	16,600.00	0.00	8,325.74	50.16 8,274.26
47-800-207	STREETS	0.00	0.00	0.00	0.00 0.00
47-800-208	TRAFFIC CONTROL DEVICES	100.00	0.00	( 658.98)	658.98- 758.98
47-800-209	TAXIWAYS/RUNWAYS	0.00	0.00	0.00	0.00 0.00
47-800-212	REPAIRS-NOT CITY GARAGE	0.00	0.00	286.02	0.00 ( 286.02)
47-800-214	RAMP GRANT MATCH	0.00	0.00	0.00	0.00 0.00
	TOTAL MAINTENANCE	97,880.00	2,845.66	46,145.54	47.15 51,734.46
<b>SERVICES</b>					
47-800-301	PHONE SERVICE	1,068.00	120.68	562.30	52.65 505.70
47-800-302	LIGHT AND POWER	9,500.00	0.00	5,818.05	61.24 3,681.95
47-800-303	NATURAL GAS	0.00	0.00	1,628.25	0.00 ( 1,628.25)
47-800-304	WATER & SEWER	750.00	29.05	369.22	49.23 380.78
47-800-305	LEGAL SERVICE	0.00	0.00	0.00	0.00 0.00
47-800-306	SPECIAL SERVICES	30,000.00	575.00	5,013.37	16.71 24,986.63
47-800-307	INSURANCE	12,000.00	0.00	0.00	0.00 12,000.00

CITY OF KERRVILLE  
FINANCIAL STATEMENT  
AS OF: AUGUST 31ST, 2009

47 -AIRPORT FUND  
00-NON-DEPARTMENTAL  
DEPARTMENT EXPENSES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACT & EN C	% OF BUDGET	BUDGET BALANCE
47-800-311 NETWORK SERVICES	1,300.00	0.00	0.00	0.00	1,300.00
47-800-313 HIRE OF EQUIPMENT	3,100.00	55.96	1,199.33	38.69	1,900.67
47-800-316 ADVERTISING	1,000.00	0.00	0.00	0.00	1,000.00
47-800-347 MANAGEMENT CONTRACT	353,851.35	20,916.66	247,401.12	69.92	106,450.23
47-800-347-01 REIMBURSE COUNTY - EMP CO	0.00	0.00	86,441.75	0.00	( 86,441.75)
47-800-348 OUTSOURCED SERVICES	0.00	0.00	0.00	0.00	0.00
47-800-350 CONTINGENCY-OUTSOURCED SE	0.00	0.00	0.00	0.00	0.00
TOTAL SERVICES	412,569.35	21,697.35	348,433.39	84.45	64,135.96
<u>OTHER EXPENSES</u>					
47-800-401 CERTIFICATES, AWARDS, ETC	0.00	0.00	585.72	0.00	( 585.72)
47-800-402 DUES AND SUBSCRIPTIONS	0.00	0.00	131.40	0.00	( 131.40)
47-800-405 OTHER CHARGES	4,800.00	43.91	2,708.91	56.44	2,091.09
47-800-410 CONTINGENCY	15,000.00	0.00	0.00	0.00	15,000.00
47-800-430 DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00
47-800-435 OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00
47-800-460 RESERVE FOR CAPITAL ASSET	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	19,800.00	43.91	3,426.03	17.30	16,373.97
<u>CAPITAL OUTLAY</u>					
47-800-501 LAND	0.00	0.00	0.00	0.00	0.00
47-800-502 BUILDINGS AND STRUCTURES	0.00	0.00	0.00	0.00	0.00
47-800-503 MOTOR VEHICLE	0.00	0.00	0.00	0.00	0.00
47-800-505 OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
47-800-506 INSTRUMENTS AND APPARATUS	0.00	0.00	0.00	0.00	0.00
47-800-508 TRAFFIC CONTROL DEVICES	0.00	0.00	0.00	0.00	0.00
47-800-510 WATER SYSTEM IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
47-800-513 GRANT MATCH	0.00	0.00	0.00	0.00	0.00
47-800-514 DRAINAGE IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
47-800-515 GRANT MATCH T-HANGAR 2001	0.00	0.00	0.00	0.00	0.00
47-800-516 TXDOT REIMBURSE 2000-2001	0.00	0.00	0.00	0.00	0.00
47-800-517 CITY T-HANGAR 2001	0.00	0.00	0.00	0.00	0.00
47-800-518 KERR COUNTY T-HANGAR 2001	0.00	0.00	0.00	0.00	0.00
47-800-519 GRANT MATCH LIGHTING IMPR	0.00	0.00	0.00	0.00	0.00
47-800-520 TXDOT REIMBURSEMENT LIGHT	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<u>TRANSFERS OUT</u>					
47-800-901 TRANSFER - GENERAL	0.00	0.00	0.00	0.00	0.00
47-800-902 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
47-800-918 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
47-800-928 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
47-800-940 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
47-800-942 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
47-800-970 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
47-800-974 TRANSFER OUT - AIRPORT CA	275,000.00	79,166.67	195,833.37	71.21	79,166.63
47-800-975 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
47-800-990 TRANSFER - INSURANCE	350.00	29.17	320.87	91.68	29.13
TOTAL TRANSFERS OUT	275,350.00	79,195.84	196,154.24	71.24	79,195.76

CITY OF KERRVILLE  
FINANCIAL STATEMENT  
AS OF: AUGUST 31ST, 2009

47 -AIRPORT FUND  
00-NON-DEPARTMENTAL  
DEPARTMENT EXPENSES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACT & EN C	% OF BUDGET	BUDGET BALANCE
TOTAL 00-NON-DEPARTMENTAL	813,789.35	104,439.69	607,852.27	74.69	205,937.08
	*****	*****	*****	*****	*****

CITY OF KERRVILLE  
 FINANCIAL STATEMENT  
 AS OF: AUGUST 31ST, 2009

47 -AIRPORT FUND  
 01-TERMINAL  
 DEPARTMENT EXPENSES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACT & EN C	% OF BUDGET	BUDGET BALANCE
<u>SUPPLIES</u>					
.47-801-118	SIGN MATERIALS AND SUPPLI	0.00	0.00	0.00	0.00
	TOTAL SUPPLIES	0.00	0.00	0.00	0.00
<u>SERVICES</u>					
47-801-301	PHONE SERVICE	900.00	244.12	856.87	95.21 43.13
47-801-302	LIGHT & POWER	9,600.00	0.00	6,742.46	70.23 2,857.54
47-801-303	PROPANE GAS	7,200.00	0.00	825.00	11.46 6,375.00
47-801-304	WATER & SEWER	1,800.00	285.98	2,761.20	153.40 ( 961.20)
	TOTAL SERVICES	19,500.00	530.10	11,185.53	57.36 8,314.47
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TOTAL 01-TERMINAL	19,500.00	530.10	11,185.53	57.36	8,314.47
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*** TOTAL EXPENSES ***	833,289.35	104,969.79	619,037.80	74.29	214,251.55