

**CITY OF KERRVILLE, TEXAS
KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD**

**Board Meeting
September 5, 2006**

On Tuesday, September 5, 2006, the special meeting of the Board Members of the City of Kerrville, Kerrville-Kerr County Joint Airport Board, was called to order at 4:05 p.m. by Commissioner Williams, at the request of the Board, at the City of Kerrville City Hall, 800 Junction Highway, Kerrville, Texas.

Members Present:

Commissioner Williams
Roger Bobertz
Councilperson Coleman
Mayor Gene Smith (left at 5:00 pm)
Stephen W. King

Members Absent:

Dr. John Davis, President
Commissioner Letz, Vice President

Staff Present:

Mindy Wendele, Business Programs Director
David Pearce, Airport Manager
Jeannie Hargis, Finance Director
K. Irene Stone, Executive Assistant to City Manager
Mary Sekula, Budget Analyst
Bruce McKenzie, Street Maint. Director
Brant Gary, Director of Administrative Services

2. Visitors/Citizens Forum No one spoke.

3 Approval of Minutes of the July 12 and July 19, 2006, Meetings:

Mayor Smith moved to approve the July 12, 2006, Meeting Minutes as amended. Councilmember Coleman seconded, and the motion passed 5 to 0.

Mayor Smith moved to approve the July 19, 2006, Meeting Minutes as amended. Roger Bobertz seconded, and the motion passed 5 to 0.

4. Approve the FY 2007 Airport Rates and Charges:

David Pearce explained the proposed rate changes to the Airport Board. A discussion ensued and comparisons were made to other local airports via a report generated by Mr. Pearce. Mr. Pearce recommended an increase to the Fuel Flowage Fee (FFF) from .07 cents to .09 cents for AV Gas and Jet A. Mr. King suggested this was a unique opportunity to capture revenue off of Jet A fuel by raising Jet A fuel from .07 cents to .12 cents. The FFF would be kept the same for AV Gas. The Board asked Mr. Bobertz his opinion of the FFF increase for Jet A fuel as he was a frequent airport user. He stated that he saw it as a sensible idea. Mr. Kennedy of Kerrville Aviation noted that any FFF would be passed on to the user and questioned if this could be viewed as discrimination between the two users. Mr. Pearce asked that the Board consider any political ramifications of increasing only Jet A fuel.

Mr. Bobertz moved to reduce the month-to-month rate for the T-hangar and establish an overnight rate of \$15.00 per night for rental of T-Hangars. Mayor Smith seconded; and the motion passed 5 to 0.

Mr. King moved that the AV Gas FFF be set at the same price of .07cents, and Jet A FF be raised from .07 cents to .12 cents per gallon. Mayor Smith seconded; and motion passed 5 to 0.

The Board asked Mr. Pearce to call other airports not on the TxDOT list to compare prices for terminals. They would also like to have the Kerrville Municipal / Louis Schreiner Field on the list for next year.

5. Approval to advertise and bid 16 airfield services to be performed at the Kerrville Municipal / Louis Schreiner Field:

The Board thanked Mr. Pearce for his efforts in compiling the bid packages and stated it was a great first step. Mr. Pearce noted he had approximately 240 man hours into the project.

The Board discussed limiting (grouping) the 16 bid services to three: Services 1: 1, 2, 3, 4, 5, 9, 14, 16; Services 2: 6, 7, 8, 10; Services 3: 11, 12, 13, 15. Commissioner Williams suggested the Board workshop this item within two weeks and move the timetable back one month. The Board instructed K. Irene Stone to conduct a poll to see if Tuesday, September 19, at 4:00 p.m. would suffice for a workshop.

6. Approve the expenditures for City of Kerrville to continue providing the 16 services from October 1, 2006 – December 31, 2006, while they are advertised and bid.

Mayor Smith moved that the Board approve the expenditures for City of Kerrville to continue providing the 16 services from October 1, 2006 – December 31, 2006, while the services are advertised and bid. Mr. Bobertz seconded; and the motion passed 5 to 0.

7. Approve the Memorandum of Understanding for Operations of Airport Management Contract:

Mr. Pearce explained to the Board that his office and legal drafted the Memorandum of Understanding (MOU) based on the document submitted by Commission Williams and the Board's further discussion. The Board reviewed the MOU and edited.

Mr. Bobertz moved to approve the Memorandum of Understanding for Operations of Airport Management Contract as amended. Councilmember Coleman seconded; and the motion passed 4 to 0. (Mayor Smith had departed the meeting at 5:00 p.m.).

Announcements and General Updates:

Mr. Pearce updated the Board on the following:

- Taxiway Relocation is on target and forecasted to be on budget.
- Airport Terminal Project is on target. Huser Construction is in the final stages of putting in the center tresses. Mr. King encouraged the Board to visit the site and see the very nice quality of work being done.

Mr. Pearce, who noted the Airport was well under budget, gave the Financial Report. Items discussed were Chemical and Medical and Instrument and Apparatus costs.


Miscellaneous announcements:

- Commissioner Williams asked for the status of the Airport Business Plan and consultant. Mr. Pearce explained that the request will go to the TxDOT Transportation Commission at the end of September and, once approved, will go forward.
- Commissioner Williams updated the Board on the meetings he and Mayor Smith had with the area representatives of Congressmen Henry Bonilla, John Cornyn, and Kay Bailey Hutchison. There are no further meetings scheduled, but Commissioner Williams would like to put the topic back on the next meeting's agenda.

7. Adjournment

Councilmember Coleman moved for adjournment; Mr. Bobertz seconded, and the motion passed 4 to 0. Meeting was adjourned at 5:10 p.m.

APPROVED: _____



Commissioner Bill Williams

K. Irene Stone, Executive Assistant to
the City Manager