

**KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD MINUTES
OF A SPECIAL MEETING**

**KERRVILLE, TEXAS
JUNE 1, 2010**

On Tuesday, June 1, 2010, a special meeting of the Board Members of the Kerrville-Kerr County Joint Airport Board was called to order at 2:00 p.m. by Stephen King, President, at the Airport Terminal, Louis Schreiner Field, Kerrville, Texas.

Members Present:

Stephen W. King, President
Fred Vogt, Vice President
Mark Cowden
Tom Moser
Corey Walters

Airport Board Staff Present:

Bruce McKenzie, Airport Manager
Laurie DeJohn-Ermey, Executive Asst.

City Staff Present:

Todd Parton, City Manager
Kim Meismer, Director of General Operations
Mike Erwin, Director of Finance
Teri Kinsey, Administrative Asst/Deputy City Secretary

County Staff Present:

Bill Williams, Commissioner Precinct 2
Jonathan Letz, Commissioner Precinct 3
Jeannie Hargis, Kerr County Auditor

CALL TO ORDER

1. VISITORS FORUM:

None.

2. DISCUSSION AND POSSIBLE ACTION

2A. Airport Services Management Contract

Mr. McKenzie stated the purpose of this special meeting is to discuss the proposals received from the City and County for the Airport Services Management Contract and to decide which direction the Board wishes to take.

The Board discussed questions posed by Mr. Vogt regarding the Airport's budget in conjunction with the management contract. Discussion then turned to the contract itself with Mr. Walters reiterating what he said at last month's meeting which was it doesn't matter what the Airport needs, the County will provide it if the service exceeds the line item budget. For example, the County's proposed budget for legal services is \$2,500. If the Airport were to require services that exceeded that amount, the County would cover the cost without exceeded the total amount of the contract. Commissioner Williams stated that is correct. Commissioner Letz explained it would require a budget amendment and has to be within the scope of the budget. Board discussed both proposals. Mr. Walters asked Mr. Parton if the City's proposal was all-inclusive. Mr. Parton stated the proposed \$242,880 is a fixed-rate. Mr. Walters asked Mr. Parton if services exceed the line item budget, will the City cover the exceeded costs. Mr. Parton said yes, it would. Mr. King asked Mr. Parton when the agreement between the Airport and the City and the County is rewritten, will he agree to changing "provide reasonable services" to "provide all services". Mr. Parton agreed, stating that is how the City has been operating with the Airport's management contract. Board continued to discuss.

Commissioner Williams explained that if a budget amendment is required, it is the County's budget, not the Airports, that is amended.

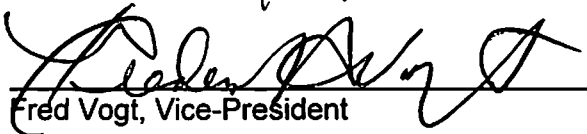
The Board reviewed each line item on the contract individually, asked questions, posed hypotheticals and discussed concerns. Mr. Walters stated the biggest concern in the contract appeared to be legal services.

Mr. Vogt moved to accept the Airport Services Management Contract as provided by the County in their letter of May 10, 2010, for \$158,524.00 for one year. Discussion took place. Board asked who would prepare new contract. Mr. Parton stated City Attorney Mike Hayes would prepare it. Motion was seconded by Mr. Walters and passed 5-0.

3. **ADJOURNMENT**

Mr. Moser moved to adjourn; motion was seconded by Mr. Cowden and passed 5-0. Meeting adjourned at 3:23 p.m.

APPROVED: 7/12/10


Fred Vogt, Vice-President


Dorothy Miller, Recording Secretary